

**Declaration Form - Max Planck School Matter to Life**  
**MtL: Molecular Systems Chemistry and Engineering**  
**Application for the MtL Master Program**  
**at Heidelberg University**



UNIVERSITÄT  
HEIDELBERG  
ZUKUNFT  
SEIT 1386



*This form is required for application to the MtL Master program at Heidelberg University. Please print it, read it, and fill it out. Include the original signed version in your mail-in package and a digital scanned-in version for your online application.*

Last/family name \_\_\_\_\_

First/given name \_\_\_\_\_

Applicant ID \_\_\_\_\_

**The following documents must be attached to your application:**

- Curriculum Vitae (CV)\*
- Copy of secondary school certificate (e.g. High School Diploma, allgemeine Hochschulreife, Maturita, etc.)
- Copy of University Diploma (if issued)
- Copy of transcript of records
- Letter of motivation\*
- Proof of English language skills (if non-native speaker)\*
- GRE General and Subject Test results
- Non-German certificates have to be handed in as a certified copy of the original including an appropriate certified translation into the English or German language. Incomplete applications will lead to a rejection. Please note: the University is not able to return your documents.

*\*See details on the application portal*

**Legal basis for your application**

Individual data shall be collected, stored, and processed in performance of the lawful functions of the University pursuant to paragraphs 58 - 65 of the Academia Act (Landeshochschulgesetz, hereinafter LHG) and pursuant to the Data Protection Act of the land of Baden-Württemberg (Landesdatenschutzgesetz, hereinafter LDSG). The regulation issued by the Ministry of Science pursuant to paragraph 12 of the LHG on the collection and processing of personal data of 28 August 1992 (Hochschuldatenschutzverordnung) permits such data to be collected, stored and processed. The complete privacy policy is available on the [University's website](#).

**Declaration on correctness and completeness of information for your application**

I declare that the information given in my application is correct and complete. I hereby confirm, at the time of this application, not to be enrolled in the same degree program or the same academic semester for which I am applying. I am aware of the fact that Heidelberg University does not allow enrollment in a lower academic semester i.e. I may not be enrolled in the same or lower academic semester for the same degree program in which I was enrolled at another university. The requested documents are enclosed. I further declare that I have not definitively failed any (partial) exam and lost my claim of examination within the study course or similar study courses for which I am applying. I am aware that enrollment may be refused if I am currently under employment, apprenticeship contract, or am otherwise working outside of the program. I know that incomplete or incorrect information may result in refusal or revocation of enrollment.

**I hereby apply for admission to the MtL Master program (first study semester) at Heidelberg University for Winter Semester 2019/20.**

City, Country

Date (day/month/year)

Signature

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